# English Proficiency 

EMPLOYER REPORT

For Hiring, Training \& Coaching

Jane Doe

## Introduction to English Proficiency (EP)

- This report is a summary of strengths and areas for coaching and development based on responses to the items in the assessment.
- The report is focused around four main dimensions addressing different aspects of English language proficiency.
- The results in this report are based on research conducted with samples of working adults and can be expected to represent some of the participant's work-relevant characteristics.


## Overall Score for Jane Doe

- Scores range from 0 to 100
- Low scores indicate basic abilities
- High scores indicate advanced abilities

| May have difficulty correctly | BASIC | INTERMEDIATE | ADVANCED |
| :--- | :---: | :---: | :---: | | Correctly identifies errors |
| ---: |
| in grammar, punctuation |
| and spelling in written |

SENTENCE COMPLETION

|  | BASIC | INTERMEDIATE | ADVANCED |  |
| :---: | :---: | :---: | :---: | :---: |
| May have difficulty writing sentences with correct grammar, punctuation and spelling. |  |  |  | Uses correct grammar, punctuation and spelling when writing sentences. |


|  | VOCABULARY |  |  |  |
| :--- | :---: | :---: | :---: | :---: |
|  | BASIC | INTERMEDIATE | ADVANCED |  |
| May find it difficult to <br> understand and correctly use <br> complex words and concepts. |  |  |  | Understands complex <br> words and concepts and <br> has a broad vocabulary. |

TYPING ACCURACY

|  | BASIC | INTERMEDIATE | ADVANCED |
| :--- | :--- | :--- | :---: |

## Typing Speed -

Words per Minute
This indicates a person's
average typing speed. 35-40
wpm is considered average.

## Marker:

Represents this person's results. The average results of working adults is at the middle point of each dimension.

## Disclaimer:

The results in this report are based on research conducted with samples of working adults and can be expected to represent some of the participant's work-relevant characteristics. It is important to remember, however, that these results should not be used as the sole factor for a pass/fail when making a hiring decision and should always be considered in the context of all available information about the participant's fit to a specific role and work environment.

## ERROR <br> IDENTIFICATION



## Jane Doe scored in the Intermediate Range with a score of 68.

This scale measures a person's ability to review written material and correctly identify errors in grammar, punctuation and spelling. Individuals scoring in the Intermediate Range should be able to recognize most errors in written material.

Tips for managing and training Jane Doe:

- Should be able to recognize and correct common errors in written text.
- Would benefit from occasional coaching related to reviewing or editing text
- May occasionally need others to help proofread complex written material

| SENTENCE | Basic | Intermediate | Advanced |
| :---: | :---: | :---: | :---: |
| COMPLETION |  |  |  |

## Jane Doe scored in the Advanced Range with a score of 76.

This scale measures a person's ability to use correct grammar, punctuation and spelling when writing sentences. Individuals scoring in the Advanced Range would be able to compose error-free sentences.

## Tips for managing and training Jane Doe:

- Would be able to compose error-free text
- Can be expected to use correct grammar, spelling and punctuation
- May occasionally need others to proofread or edit his/her written messages

VOCABULARY


## Jane Doe scored in the Intermediate Range with a score of 58.

This scale measures a person's ability to understand the meanings of words. Individuals scoring in the Intermediate Range would understand written words and concepts of moderate difficulty.
Tips for managing and training Jane Doe:

- Would be able to make correct judgments from most written material
- Able to understand written material of moderate difficulty
- May need assistance with extremely complicated written materials
TYPING ACCURACY


## Jane Doe scored in the Advanced Range with a score of 75.

This scale measures a person's ability to type error-free sentences quickly. Individuals scoring in the Intermediate Range would be able to type accurately at a moderate pace.
Tips for managing and training Jane Doe:

- May need extra time to type complex or detailed messages
- Should be reminded to use spellcheck and grammar check for all text
- Would benefit from using pre-written templates

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Attitude-Values-Personality (AVP) report provides a snapshot of workstyle, work values, and safety risks, all from one short survey. Choose a one-page summary of results, or a detailed combination report highlighting key personality strengths, challenges, suggested interview questions and coaching tips to better assess job fit for both hiring and development.
*The AVP includes any combination of WPP, WVA \& SQ/DSQ
Workstyle \& Performance Profile (WPP) reveals each participant's workstyle, strengths, and areas for improvement. The WPP can be used for hiring, training, performance management, succession planning, and more.
*Participant report available
Work Values \& Attitude (WVA) assessment uncovers an individual's values and personal standards for behavior to help assess whether they are a cultural fit for your organization. The WVA measures conformity, responsibility, positivity, and more.
*Participant report available
Safety Quotient ${ }^{\text {mM }}$ (SQ) helps identify the high-risk personality traits that lead to human error and preventable workplace incidents. The SQ measures rule-resistance, distractibility, impulsiveness, and more. Specialized report for Safety Leaders available.
*Participant report available
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*Participant report available

ADD-ON SOLUTIONS: Included in the Standard Unlimited-Use Subscription.


Cognitive Ability (CQ):
Tests language comprehension, numerical calculation ability, and spatial reasoning.


## English Proficiency (EP):

Measures English language competencies, including writing, vocabulary, and typing accuracy.

PREMIUM SOLUTIONS: Included in the Premium Unlimited-Use Subscription.

## Leadership Profile (LP):

Helps hire, train, and develop an organization's most valuable assets - its leaders. The LP identifies leadership style, business reasoning ability, and conflict management approach.
*Participant report available

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